

KSDB EXECUTIVE STAFF

JOB DESCRIPTIONS + RESPONSIBILITIES



Studio Engineer – Job Description

A person in the position of studio engineer must have an interest in live studio recording and editing techniques as well as some sort of background in these practices. The studio engineer must be available during a majority of “The Classroom Series” airing sessions, which are usually on Fridays in the evening. This person must also be available to help setup before and teardown after the program. He or she will also play a role in the various programs produced in Studio E at KSDB. The occupancy of this job largely depends on the existence of a qualified applicant who is interested in learning and working in this field. If no interested applicant comes forward, then this position may remain vacant. Someone who has no interest in studio engineering should not be accepted as a candidate. Some of the general duties of this position are listed below:

- Assist program director and other exec staff members in scheduling the studio and preparing for various special broadcasts.
- Work with music director to edit and remaster audio from classroom series and other recordings.
- Work with Adviser/Engineering Assistant to configure studio/control room for best possible recording practices.
- Keep recording equipment (microphones, stands, cables, etc.) organized and in good repair.
- Attend weekly exec staff meetings and keep track of upcoming broadcasts/recording sessions.
- Assist other departments as needed.